Universidad de Guanajuato

"Truth Shall Set You Free"

Fact Sheet
2019

Rector General:	**Dr. Luis Felipe GUERRERO-AGRIPINO**	
Address:	Lascuráin de Retana No. 5 Centro Guanajuato, Gto. MEXICO 36000	
Telephone:	+52 473 73 20006	**Fax :** +52 473 73 27148
International Relations and Academic Collaboration Office Director	**Dr. Sergio Antonio SILVA-MUÑOZ**	
E-Mail :	internacional@ugto.mx	**Webpage:** www.ugto.mx
Academic Exchange and Mobility Department Head	**Erick M. SÁNCHEZ-ROBLES**	
E-mail:	erick@ugto.mx	
Student Mobility Coordinator for Europe	**Karla Marcela RIVERA-NIETO**	
E-mail:	karlam@ugto.mx	
Student Mobility Coordinator for Asia and North America	**Hiromi NARITA**	
E-mail:	h.narita@ugto.mx	
Phone & Fax:	+52 473 73 24040 / 25989 / 25987	
Address:	Calle Alonso No. 12 Mesón de San Antonio, Centro Guanajuato, Gto. MEXICO 36000 Web page: www.ugto.mx/internacional	

Important dates

	Semester 2019-1	International Summer Research Program 2019	Pre-Semester Spanish Language Course	Semester 2019-2
Nomination deadlines	October 1st 2018	February 15th 2019	May 3rd 2019	April 15th 2019
Airport pick-up	January 17th & 18th 2019	June 3rd 2019	June 30rd 2019	July 29rd & 30th 2019
Compulsory Orientation & Registration	January 21st – 25th 2019	June 4th to 7th 2019	July 1st 2019	July 31th & August 2nd 2019

Academic Period	January 28th – June 1st 2019	June 10th – August 2nd 2019	July 2th- 26th 2019	August 5th- December 1st 2019
Final Evaluation	June 3th – 7th, 2019	August 2nd, 2019	July 26th, 2019	December 2nd – 7th, 2019
Fees	Tuition waiver and room and board (under agreement)	Tuition waiver & stipends may apply	Regular fee 2018: 780USD Special discount for partner institutions	Tuition waiver and room and board (under agreement)

Academic Information

Types of Exchange	• International Summer Research Program
	  ○ Research project conducted in English or French
	  ○ 10 week program with host family accommodation
	  ○ Research project to be presented in a national congress under supervision of a researcher. ISBN publication
	  ○ Weekend trips and Socio-Cultural activities
	  ○ Community Work
	  ○ Credit Transfer option
	  ○ Airport pick up included
	  ○ More information at www.ugto.mx/internacional/summer
	• Students with Basic Level of Spanish Language
	  ○ Full year option:
	  ▪ Optional Pre-semester Spanish Language & Mexican Culture Program (Regular fee 2018: 780USD)
	  ▪ 1 Semester of Spanish language courses (full time) + 1 mandatory semester of regular academic courses
	  ▪ The Spanish Language Semester for Exchange Students costs only 35 USD. Regular price is about 850 USD
	  ○ Hybrid semester option:
	  ▪ Optional Pre-semester Spanish Language & Mexican Culture Program (Regular fee 2018: 780USD)
	  ▪ Two Spanish Language Courses + Two basic regular academic courses (low level courses, introductory courses)
	  ▪ Optional extension for an additional semester only for regular academic courses
	• Students with intermediate or advanced level of Spanish Language
	  ○ Regular semester option
	  ▪ Optional Pre-semester Spanish Language & Mexican Culture Program (Regular fee 2018: 780USD)
	  ▪ At least five regular academic courses per semester
	  ▪ Optional extension for an additional semester only for regular academic courses

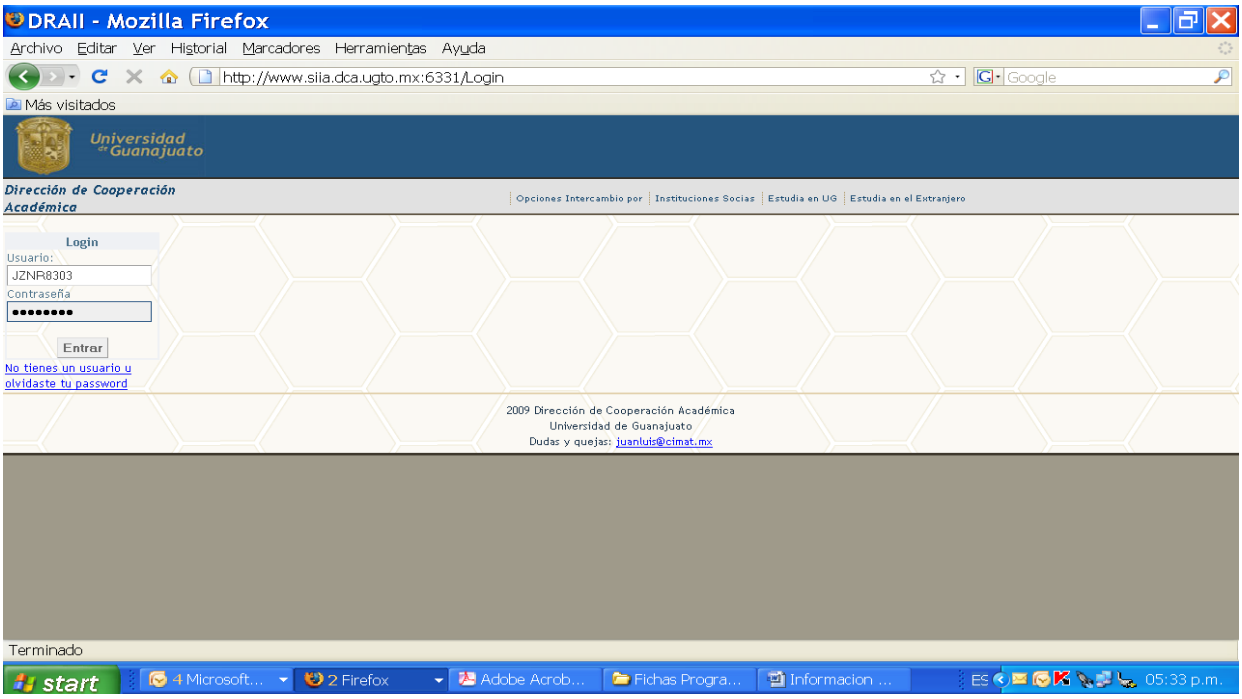
Areas of study not open to exchange students	• All higher education programs in our 4 Campus (Celaya-Salvatierra, Guanajuato, Irapuato-Salamanca y León) are offered to exchange students except Medicine. **However, the acceptation will only be granted to one Campus**. • Foreign language courses offered in Campus Guanajuato cost is **420 pesos per semester (same price for local students). Language courses do not grant academic credits and are excluded of the full time academic load of at least 5 courses** • Programs at Medical School are not open for exchange students.

Exchange students benefits	1. Reception at BJX airport. 2. Visa registration and migration advisory 3. Student ID Card. 4. Local tours. 5. Access to Universidad de Guanajuato libraries. 6. Access to Computer Labs. 7. Seminar: Welcome to Mexico and Intercultural Communication 8. Participation in activities organized by the International Office. 9. Participation in various sports teams & activities. 10. Facilitate contact to the student's country embassies in Mexico city. 11. Weekly information on cultural activities taking place in Guanajuato State. 12. Contacts for medical and hospital services. 13. Psychological care. 14. Optional dance and cooking lessons. 15. Various field trips to other Mexico cities. 16. University email (@ugto.mx) 17. Community volunteer work experience. 18. Participation in various local student activities. 19. Access to various cafeterias within campuses. 20. Participation at the International Fair to show their countries and universities 21. A Faculty Advisor 22. Campus WiFi
Language of instruction	• Spanish proficiency according to the Type of Exchange chosen by the student. (See above)
Courses information	http://www.ugto.mx/oferta-academica/licenciaturas http://www.ugto.mx/oferta-academica/posgrados Syllabus available at: https://ugtomx-my.sharepoint.com/:f:/g/personal/erick_ugto_mx/EtV_DoPh7TtEjgltXmIy12ABRmXPjk_u54PEe7TdjLonpA?e=FhM4xI Please consider that UG has 4 campus in 7 different cities (Guanajuato, Leon, Irapuato, Salamanca, Yuriria, Salvatierra and Celaya) More information: http://www.ugto.mx
Grade system	10 – Excellent / 9 – Very good / 8 – Good / 7 – Sufficient / 6.5 or less – Fail
Mandatory course load	5 courses or 18 academic hours/week/semester. Language courses excluded.
Trascript issuing and delivery	Mid-February and mid-August for the previous semester

Nomination process

1.- Please nominate your students on time by sending us an email to internacional@ugto.mx containing:
a) Complete student name and last name
b) Copy of student passport
c) Student email account.
d) UG Campus and Academic Division that student is applying to
e) Type of Exchange (see page 2)
f) Length of academic stay. One or Two semesters.
g) Please include the following statement: "I confirm that (student name) has financial means to afford living expenses of at least 5,000 pesos monthly.

2.- As soon as we receive this information, we will register your students in our electronic system http://www.dca.ugto.mx



3.- You and your student will receive instructions and his / her LOGIN and PASSWORD by email to complete the online application at the latest **two weeks after your nomination date. No completion of online application by the deadline is a cause of no acceptance.**

4.- The student will pre-register the courses and will upload a copy of the following documents online:
a) Copy of Official Transcript
b) Spanish language proficiency letter (Null, Basic, Intermediate or Advanced). Only students for whose Spanish is not their native language.
c) Passport (picture sheet only) o Birth Certificate for Mexicans.
d) Artistic Portfolio (only for students applying to Fine Arts and Music courses)

5.- University of Guanajuato will send the corresponding letter of acceptance to the CONTACT PERSON that has been registered in step 1.
6.- Please feel free to share your comments and questions to internacional@ugto.mx

Additional Information

Travel information	The nearest international airport is Aeropuerto Internacional de Guanajuato (BJX). Please notify arrival information at least two weeks in advance. A representative from the University will meet the student at the Airport Bajio (BJX) if stated in our agreement. Travel time from Airport to 1) Leon city is approximately 20 minutes 2) Guanajuato city is approximately 30 minutes 3) Irapuato city is approximately 40 minutes 4) Salamanca city is approximately 60 minutes 5) Celaya city is approximately 90 minutes 6) Salvatierra is approximately 90 minutes 7) Yuriria is approximately 120 minutes A taxi from the airport to Guanajuato costs approximately 450-550 pesos. We will not provide transportation for students arriving to other airport. Students can apply for International Airport of Guanajuato (BJX) pick up by Universidad de Guanajuato at the following website: https://es.surveymonkey.com/s/airport-pickup
Housing Options	University Hotel: Hotel Guanajuato. Special prices for exchange students: 500 pesos per night in double or single room. Options: Host families, boarding house and hostels. Online housing application submitted by the student. Service includes 19 meals per week and it costs $6,000 pesos (shared room) or $7,000 pesos (single room) per month. Restrictions may apply. Students who receive scholarship to cover the housing fee ($30,000 pesos) are required to open a bank account in Mexico with Banamex by showing the following documents: passport, FMM, and a receipt of the water/light usage of the host family.
Estimated Living Costs per month	Shared apartment costs around $6,000 pesos/month. Usually students stay during the first days in a Youth Hostel (Aprox $400 pesos per night). Meals cost: around $3,500 pesos/month Transportation cost: around $300 pesos/month
Medical Insurance Information	International students must purchase an international insurance before arrival including: Repatriation of remains Minimum $80,000 Hospitalization Medical Evacuation Legal assistance Transportation of relatives in case of hospitalization Mexican students must be registered to IMSS or ISSSTE or preferably a private medical insurance. **The University of Guanajuato has agreed discounts with insurance companies that have agreements with local hospitals. If you need suggestions, send an email to internacional@ugto.mx** Students must pay complementary university insurance. Cost of the insurance is approximately 120 pesos per semester.
Migration	For most of the nationalities, if the studies will be for less than 180 days, a Student Visa is not required. The student must only show the original letter of acceptance to the migration officer at the Mexico entry port. The officer will grant a migration permit as student (FMM) for 180 days. Please confirm with Mexican Consulate if your nationality requires visa if your stay is for less than 180 days.

	For any nationality, if the studies will be for more than 180 days, the student must apply for a Student Visa at any Mexico Embassy of Consulate abroad before traveling to Mexico. During the first 30 days after arrival, the student must apply for a National Registry of Foreigners to the National Institute of Migration. In any case, if the student wants to apply for an extension of studies to more that 180 days, he/she must also apply for a Student Visa at any Mexico Embassy or Consulate abroad. It is not possible to apply for or extend a Student Visa in Mexico. Please contact the closest Mexican Consulate to confirm this information as well as to ask if your nationality is under specific restrictions. More information go to: http://www.inami.gob.mx http://www.sre.gob.mx/index.php/representaciones/embajadas-de-mexico-en-el-exterior http://www.sre.gob.mx
Emergency Contact Information	Erick M. SÁNCHEZ-ROBLES erick@ugto.mx Mobile: +52 1 (473) 120 0450