



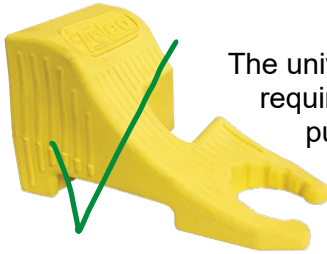
FIRE DOORS

Fire doors are one of the first lines of defense in the event of a fire. They help to slow the spread of smoke, heat and flame, allowing occupants time to evacuate. Fire doors also help reduce the potential damage to the building.

Always keep fire doors closed. The only exception is doors that are held open via automatic hold open devices connected to the building alarm system, which automatically release upon activation of the alarm.

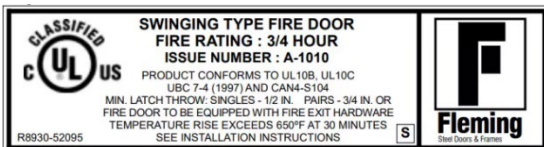
Fire doors make a huge difference in life safety in the case of a fire because they limit the spread of smoke and fire to the rest of the building. So, if there were a fire on the ground floor in a kitchen, the smoke would be contained to the area between the closed fire doors. Without them, smoke rises and moves, and it would quickly spread throughout the building.

A fire door may be TEMPORARILY propped open to facilitate the movement of items in or out of a space, but the doorstop must be removed immediately following the activity. The door can only be propped when accompanied by the employee, and the door prop must be removed when they leave the area and stay with the employee.



The university has issued yellow (PROSTOP MAX) door stops to employees whose work requires the propping of doors (e.g. custodial, transport, etc.). They are designed for this purpose, and they work without bending over, avoiding unnecessary back strain. (Suggest employees write their name on them.)

NOTE: Do not use wooden wedges; they can cause significant damage to the doorframe.



A fire door can be identified by the label on the inside of the door.

SAFETY IS EVERYONE'S RESPONSIBILITY